

**Jefferson County Marine Resources Committee Meeting**  
**6-8PM on April 1, 2025**  
**Hybrid Meeting**  
**WSU Classroom (97 Oak Bay Rd)**  
**Meeting Minutes**

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**Present:**

Troy McKelvey, Recreation  
Carol Hasse, ex officio, Port of Port Townsend  
Bryan DeCaterina, Env/Conserv Alt  
Timothy Behrenfeld, District 1 Alt  
Jeff Taylor, District 2, NWSC Rep  
Brenda Johnson, District 2  
Neil Harrington, Tribal  
Betsy Carlson, Envir/Conserv  
Akeyla Behrenfeld, Local Youth Representative  
Jon Waggoner – Marine Science Alt  
Emily Buckner, Marine Science  
Gordon King, Commercial  
Brad Bebout, District 1

**Absent:**

Heidi Eisenhour, ex officio, BoCC  
Frank Handler, District 2 Alt  
Tim Cross, District 3 Alt

**Via Zoom**

Janette Mestre, District 1  
Sarah Fiskien, District 3, NWSC Alt  
Roy Clark, Recreation Alt  
Sasha Horst, NWSC

**Staff:** Katie Kowal – Water Resources Program Coordinator  
Jefferson County MRC/WSU Extension

Topic	Update or Issue	Decisions/Follow-Up	Responsibility
CALL TO ORDER GUEST INTRODUCTIONS	Chair Betsy Carlson called the meeting to order at 6:00 PM. Introductions were made.	A quorum was present.	All members – please send volunteer hours to Katie.
AMENDMENTS TO/APPROVAL OF AGENDA	<b>Amendments to / Approval of Agenda</b> Heidi is absent so we are skipping BOCC update MRC meeting with BOCC is corrected to be 4/14/2025 (said 4/15)	Neil moved to approve the agenda. Seconded by Carol. Motion passed.	
APPROVAL OF MINUTES	<b>Amendments to / Approval of Minutes</b> No changes to minutes	Neil moved to approve the March minutes w/ amendments. Seconded by Carol. Motion passed.	
PUBLIC COMMENT	<b>None</b>		
GUEST SPEAKER	No guest speaker at this meeting		
PORT of PT UPDATES	<b>Port of PT UPDATES</b> (Commissioner Carol Hasse)  REVIEWED DISCUSSIONS FROM PORT RETREAT <ul style="list-style-type: none"> <li>Project update on Airport Business Park</li> <li>Updating Strategic Plan <ul style="list-style-type: none"> <li>April - June</li> <li>Opportunities for Public comment.</li> <li>Set the vision for next 5—10 years.</li> </ul> </li> </ul> <ul style="list-style-type: none"> <li>Short's Farm work-in-progress to implement a farm plan</li> </ul>		

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	<ul style="list-style-type: none"> <li>o Many infrastructure upgrades</li> <li>o New roads</li> <li>o Public access trail</li> </ul> <p><b>SEA LEVEL PROTECTION PLAN</b></p> <ul style="list-style-type: none"> <li>• Funding may be “sketchier”</li> </ul> <p><b>HOUSE (needs Senate approval)</b></p> <ul style="list-style-type: none"> <li>• \$500,000 for Western Boat Yard Expansion- this needs to go through the House</li> <li>• The new Stormwater system is nearing completion and is also creating the Swale that will take care of Stormwater runoff on Sims Way.</li> <li>• Larry Scott Trail rerouted with another connection closer to the bluff. Easier/direct access from Park &amp; Ride</li> <li>• Access road is necessary for City to access Stormwater and will become part of the trail.</li> <li>• Hoping to receive \$1 million for reroofing buildings at Point Hudson.</li> </ul> <p><b>SENATE (needs House approval)</b></p> <ul style="list-style-type: none"> <li>• \$1.33 million for the electric 75-ton Travel Lift under construction</li> <li>• \$300,000 for Pt. Hudson Heritage Buildings energy efficient retrofit <ul style="list-style-type: none"> <li>o Coppola House</li> <li>o Commanders Beach House</li> <li>o Duplex</li> </ul> </li> </ul> <p>Bryan D. asked about an update on the dredging</p> <p>Carol: It's in the future but still going to happen (on the Capitol Projects list). Hoping to receive funding for sediment testing. If they are healthy enough, they'll be brought to Quilcene Yacht Club Beach and make a beach via nourishment.</p> <p>Carol mentioned there is a good population of Oly's in Victoria, in the gorge.</p> <p>Betsy asked if the Port is looking into BioChar to catch and purify stormwater runoff. Carol hadn't heard, but said she would ask Matt Klontz about it. Stormwater work will be wrapped up in July.</p>		
BoCC UPDATE	<p><b>BoCC UPDATE</b> (Commissioner Heidi Eisenhour)</p> <p>Commissioner Eisenhour absent.</p>		
RECENT MEETING REPORTS AND ISSUE UPDATES	<p><b>NWSC MEETING UPDATE</b> (Jeff)</p> <p><b>RETREAT</b> Thursday &amp; Friday of this week.</p> <ul style="list-style-type: none"> <li>• Work on strategy, mission statement, etc...</li> </ul> <p><b>IMPACT REPORT</b></p> <ul style="list-style-type: none"> <li>• Jessica Owens sent it out and it includes what's happening with all of the MRCs</li> <li>• NW Straits Knowledge Base</li> </ul> <p>Reminder from Scientific Advisory Committee for MRC to submit projects. One per MRC</p>		
ADMINISTRATIVE UPDATES	<p><b>Administrative Updates (Katie)</b></p> <p><b>MRC MEETS WITH BOCC</b></p> <ul style="list-style-type: none"> <li>• Monday, April 14<sup>th</sup></li> <li>• 9:45am – 10:15am (this is the MRC slot of time)</li> <li>• Katie will send out a link to everyone</li> <li>• Bryan noted to amend the agenda: Meeting is on 4/14</li> </ul> <p><b>DABOB BAY FIELD TRIP</b></p> <ul style="list-style-type: none"> <li>• Peter Bahls has offered to lead a field trip to Dabob for us and Beach Naturalists (WSU)</li> <li>• Katie asked if there was interest for this in early Aug or late Sept</li> <li>• Troy mentioned that he went last year, and it was at Tarboo</li> <li>• People said they were interested</li> </ul>		

	<p><b>Budget Check in with Project Leads for Funds Expiring 6/30/2025</b></p> <ul style="list-style-type: none"> <li>Katie will be sending follow up emails to project leads</li> </ul> <p>ANNUAL WORK PLAN: Jan – Dec 2025 Project leads to watch for an email from Katie next week.</p> <ul style="list-style-type: none"> <li>Carol asked about the funds expiring. <ul style="list-style-type: none"> <li>Are we on track to be funded again?</li> <li>What happens when the funds expire?</li> </ul> </li> <li>Katie explained there are four expiration dates. MRC receives a chunk of money over four periods. Funds cannot be spent after expiration dates. So they work to spend down the funds by those dates.</li> <li>Betsy said they are proceeding with funding as if everything is continuing to move forward.</li> <li>Betsy asked Katie if she needed help making sure funds were on track. Katie said she will reach out to leads for funding situation and they will determine if there are extra funds. Any concerns about spending down would be voiced at the next meeting.</li> </ul> <p><b>Broad Review of Budget:</b></p> <p>COMMUNITY SCIENCE/MONITORING is one category that may have additional funds.</p> <ul style="list-style-type: none"> <li>Forage Fish</li> <li>Bull Kelp Monitoring</li> <li>Storm Surge</li> <li>Gordon wondered if there was extra, could the project leads give a presentation on it.</li> <li>Jeanette asked if funds for Rain Garden were expiring 6/30 or will they go until Dec 31?</li> <li>Education/Outreach and Rain Gardens expire on Dec. 31<sup>st</sup>. All other projects have two sets of funds that expire on June 30<sup>th</sup> and September 30<sup>th</sup>.</li> </ul> <p>Katie reviewed more specifics of the budget and gave a brief explanation of how funds are allocated.</p> <ul style="list-style-type: none"> <li>Neil noted that this shows the complexity of money that Katie is working with.</li> <li>Katie's goal is to have quarterly budget check-ins with the MRC going forward</li> </ul> <p>Katie displayed a first draft of an itemized budget.</p> <ul style="list-style-type: none"> <li>Betsy noted that Katie was doing all she could to ensure everyone gets the information in a timely way.</li> <li>Neil noted that this was a good time to review the budget since things are getting busier.</li> </ul> <p><b>Oct 2025 - Dec 2027 Project and Budget Proposal Review</b> Katie reviewed JCMRC Proposed Projects document onscreen.</p> <ul style="list-style-type: none"> <li>Referred folks to review the RFP for questions.</li> <li>Reviewed Project Leads for each Project:</li> </ul> <p><b>CONTINUING</b></p> <ul style="list-style-type: none"> <li>Sarah – Forage Fish-Dabob</li> <li>Emily – Bull Kelp Kayak Monitoring</li> <li>Jeff – Storm Surge</li> <li>Neil – Olympia Oyster - Discovery Bay</li> <li>Gordon – No Anchor Zone Buoys</li> <li>Brenda – Education and Outreach <ul style="list-style-type: none"> <li>Crabber Outreach, Searching for Seaweed, Digging for Dinner</li> <li>WBF Speaker Series + tabling</li> <li>Fjord Fest tabling</li> <li>PTMSC Speaker Series – Shrimp Fest</li> </ul> </li> <li>Janette – Rain Gardens</li> <li>Jeff/Tim ROV Derelict Crab Pots</li> </ul>		
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	<p><b>NEW</b></p> <ul style="list-style-type: none"> <li>○ Sarah – Forage Fish, Quilcene Marina</li> <li>○ Brenda – Pigeon Guillemot – TBD</li> <li>○ Neil – Olympia Oyster Killisut Harbor</li> </ul> <ul style="list-style-type: none"> <li>• The person listed would be project lead for the life of the grant. Until the end of Dec 2027</li> <li>• Troy asked about Forage Fish, Fort Worden site</li> <li>• Janette said that WDFW doesn't have the capacity to process samples. They will check in again by the end of this year.</li> <li>• Jon W suggested getting a couple of MRC members certified to sample, rather than rely on a third party.</li> <li>• Bryan and Jon said they both have the equipment and used to be certified.</li> <li>• Katie said to have a Forage Fish subcommittee meeting to discuss this – needs to involve input from WDFW</li> <li>• Katie asked everyone to vote if they want these projects included in the grant proposal.</li> <li>• Betsy said we can agree that these are the priority projects.</li> </ul> <p><b>TBD UNDER PIGEON GUILLEMOT</b></p> <p>Betsy asked about the TBD under Pigeon Guillemot. Will we be starting this project?</p> <ul style="list-style-type: none"> <li>• Katie said there was concern that this project may be more of a pass-through cost.</li> <li>• It's convoluted. One MRC receives money for it annually, but three other MRCs want to have funding for it.</li> <li>• Gordon asked if this would be separate funding or would it become part of MRC's long-term funding?</li> <li>• Sasha H. said her recollection of the conversation about MRC proposing it wasn't that it would be rejected. She and Dana recommended that you think carefully about it, because even a small amount of money triggers reporting requirements. This can be a heavy lift for not much money. Mainly, Sasha offered context to consider on the project.</li> <li>• Brenda mentioned that her and Ed Bowlby would like to meet with Sasha about this.</li> <li>• TBD on Pigeon Guillemot for now until there is more info</li> <li>• Katie reiterated that it is good to consider the reporting requirements on funding for projects and how her time can be utilized to support these projects.</li> <li>• Neil: re: Pigeon Guillemot project if Clallam County has an approved QAPP, the reporting effort may not be that much.</li> <li>• Katie noted that would help, but that writing the QAPP is one thing, maintaining it is another. There's additional work for her and NWSC staff &amp; Ecology every year to maintain it.</li> </ul> <p><b>OTHER PROJECTS LISTED WITH PIGEON GUILLEMOT</b></p> <p>Carol said she was curious about the other projects listed with Pigeon Guillemot: Forage Fish and Olympia Oyster – Killisut Harbor. Are those projects less effort to report because you are already reporting on them?</p> <ul style="list-style-type: none"> <li>• Katie replied that Quilcene Marina requires reporting, but the Forage Fish project is managed by the NWSC and WDFW, so she doesn't have to write a QAPP/monitor permits/pay for equipment. That's why those projects work so well. Kelp Monitoring is also included. Killisut Harbor will just be another section in the Olympia Oyster report.</li> </ul> <p><b>OLYMPIA OYSTER</b></p> <ul style="list-style-type: none"> <li>• Neil and Katie noted that Olympia Oyster – Discovery/Killisut Harbor is one line item in the grant, even though KH appears in the NEW section.</li> <li>• Neil re: Killisut Harbor: Dr. Julietta Martinelli is the lead biologist for WDFW</li> <li>• She told Neil that if they can get permits, they should keep moving on it (Killisut). He thinks that WDFW has approached the owners of the property, and they are positive about it. The</li> </ul>		
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	<p>goal is to permit and do restoration in 2027. He would like to include it in the budget, but there are details to work out.</p> <ul style="list-style-type: none"> <li>• Katie asked if WDFW could provide permits or funding.</li> <li>• Neil said that Julietta said they can provide some funding...but they'll need to discuss how much money is needed in budget to continue the effort.</li> </ul> <p>Grant proposal is due at the end of May</p> <ul style="list-style-type: none"> <li>• Katie will meet with Sasha next week to discuss projects</li> <li>• Betsy asked what Katie needed "today" to move forward</li> <li>• Katie has a good understanding of direction of all projects, except for the Crab Pots. We need to narrow down details of what is needed over the next few years on Crab Pots/ROV.</li> </ul> <p>CRAB POTS/ROV</p> <ul style="list-style-type: none"> <li>• Tim B: Project is twisting, changing hand. The big challenge is to determine where the ROV will come from. Pieces are trying to come together. Not sure where the funding will come from.</li> <li>• Jeff: A couple of years ago, the community wasn't sure that Crab Pot Removal was a good thing. Now it is accepted.</li> <li>• The idea is to keep the community support alive. The project is not cost effective now.</li> <li>• Gordon noted that we'll need a boat along with the ROV.</li> <li>• Tim said they might have a boat. They're also trying to get a group of engineers together to build an ROV. They are still developing a plan.</li> <li>• Katie needs final details and expected budget info by the end of May</li> <li>• Betsy asked Tim &amp; Jeff if that was a reality.</li> <li>• Jeff said if they can hire someone to get the Crab Pots, we can fund them. That person could use their own ROV.</li> <li>• Jon W. suggested that they budget with that option, allow for the cost and include that in the budget.</li> <li>• Gordon noted that it's a good project, but without an ROV, a boat and a scan, the project is useless.</li> <li>• Tim and Jeff agreed that they will have to revisit the project.</li> </ul> <p>Katie observed that the MRC still has more details to finalize for project planning than she realized. She recommended not voting on anything at the meeting.</p> <ul style="list-style-type: none"> <li>• Betsy wondered if the concepts could be voted on, without the budget details. Does every detail have to be in place by May 6<sup>th</sup>? Usually, they have just voted on whether they were going to do the projects or not and that seems have worked okay.</li> <li>• Katie suggested the MRC still wait to vote, and for now very quickly review the list and predicted budget requests for the next two years. She'll follow-up with Project Leads and have a more comprehensive picture by May 6<sup>th</sup>.</li> </ul> <p>BUDGET / PROJECT RRVIEW</p> <p>No money required:</p> <ul style="list-style-type: none"> <li>• Forage Fish</li> <li>• Kelp Monitoring</li> <li>• Storm Surge</li> </ul> <p>Money required:</p> <ul style="list-style-type: none"> <li>• Olympia Oysters – Discovery Bay \$\$\$</li> <li>• No Anchor Zones - same as the last year <ul style="list-style-type: none"> <li>• Eelgrass – Survey needed every seven years, won't fall in this grant cycle (2028-2029 next survey needed)</li> </ul> </li> </ul> <p>Education/Outreach</p> <ul style="list-style-type: none"> <li>• WBF - 2026 -2027 funds</li> <li>• Gordon asked if we should include 10% inflation</li> </ul> <p>Rain Gardens - Janette</p> <ul style="list-style-type: none"> <li>• Will need about \$1000 for plants and mulch. The amount in the budget now should cover it</li> </ul> <p>Crab Pots \$\$</p> <ul style="list-style-type: none"> <li>• Details need to be narrowed down for the proposal</li> </ul> <p>Pigeon Guillemot \$250-500</p>		
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	<p><b>Katie reviewed the Estimated Budget Oct 2025-2027</b></p> <ul style="list-style-type: none"> <li>Gordon asked what was included in Admin category/ was interested to see all the parts that are in Admin             <ul style="list-style-type: none"> <li>Katie's hours, Owen's hours for grant reporting, Indirect/overhead, computer software, advertising, etc                 <ul style="list-style-type: none"> <li>Admin category is determined by Katie, Amit and Sasha. Sharing this info as view only/Not negotiable</li> </ul> </li> </ul> </li> <li>Neil noted that at first glance the numbers for Olympia Oysters looked fine.</li> </ul>		
GRANT PROJECT UPDATES	<p><b>FORAGE FISH (Sarah)</b></p> <ul style="list-style-type: none"> <li>Sampled last weekend at Dabob &amp; Quilcene</li> </ul> <p><b>OLYMPIA OYSTERS (Neil) Discovery Bay &amp; Killisut Harbor</b></p> <ul style="list-style-type: none"> <li>1500 bags emptied today</li> <li>50 yards of shell</li> <li>Some folks from WDFW came – including a videographer</li> <li><b>POTENTIAL SHELL SPREADING DATE:</b> <ul style="list-style-type: none"> <li>May 3<sup>rd</sup> in conjunction with Beach Naturalists class?</li> <li>Sarah said that Digging for Dinner is on the same day.</li> <li>They may decouple the Beach Naturalists class and the Shell spread, TBD</li> </ul> </li> <li>WDFW had funding for restoration, so they will dump another 1000 bags of Shell on 4/24 in Discovery Bay</li> <li>They will need another Shell spread event</li> <li>Neil said there was lots of set on the 2023 shell</li> </ul> <p><b>BULL KELP KAYAK MONITORING (Emily)</b></p> <ul style="list-style-type: none"> <li>Nothing to report</li> </ul> <p><b>NO ANCHOR ZONE BUOYS</b></p> <p><b>EELGRASS BUOYS (Gordon &amp; Troy)</b></p> <ul style="list-style-type: none"> <li>Will have more to report in May</li> </ul> <p><b>RAIN GARDENS (Janette)</b></p> <ul style="list-style-type: none"> <li>Sat., April 12<sup>th</sup> work party at the Maritime Center</li> <li>She will need to set up a couple more for May &amp; June</li> </ul> <p><b>ROV CRAB POTS (Jeff, Tim)</b></p> <ul style="list-style-type: none"> <li>They are taking Tim's students out in early May or June using the grant already in place.</li> <li>Contracted with Ben Griner</li> <li>Jason Morgan doing the survey</li> <li>Permits are in, requests are in</li> <li>Ben agreed with the stipulation that if the MRC doesn't have the money we'll cancel</li> </ul> <p><b>STORM SURGE (JEFF)</b></p> <ul style="list-style-type: none"> <li>No updates</li> </ul> <p><b>EDUCATION &amp; OUTREACH (Sarah, Brenda, Betsy)</b></p> <p><b>WOODEN BOAT FESTIVAL (Betsy)</b></p> <ul style="list-style-type: none"> <li>Sept 5, 6 &amp; 7</li> <li>20 x 40' tent</li> <li>Pop up for info table, shade for microscopes</li> </ul> <p><b>Speakers</b></p> <ul style="list-style-type: none"> <li>Confirming and registering</li> <li>Neil, Brad, Jon presenting</li> <li>Scheduling dates for Speakers</li> </ul> <p><b>EVENTS</b></p> <p><b>Searching for Seaweed</b>          Friday, April 4<sup>th</sup>          2:00 – 4:00 pm          WDFW Bldg. Point Hudson, near Rain Garden sign</p>		

	<p>Nam is leading, MRC is welcome</p> <p><b>Digging for Dinner</b> May 3<sup>rd</sup></p> <p><b>Crabber Outreach: Catch More Crab</b> June 25<sup>th</sup></p> <p><b>Connectivity Fair</b> (Emily reviewed) Good attendance Searching for Seaweed was popular Katie said that they received an interview request from the <i>Jefferson Beacon</i> about Seaweed.</p> <p>POTENTIALS: Katie has applied to be a vendor for Shrimp Fest but hasn't heard back.</p> <p><b>Shrimp Fest</b> June 21<sup>st</sup> in Brinnon Free event 9 am – 10 pm Booths from 9am -5pm 6:00 PM Street dance Volunteers- need 4 minimum, max 6.</p> <p><b>OTHER MRC PROJECTS</b></p> <p>SHORELINE LANDOWNER OUTREACH (Sarah)</p> <ul style="list-style-type: none"> <li>• Community Beach Walks instead of a workshop.</li> <li>• 4/16 East Marrowstone</li> <li>• They are doing the advertising for it</li> <li>• Sarah will know more next week</li> <li>• Emily mentioned that a person at the Connectivity Fair was concerned about a bluff in Port Hadlock. She directed them to sign up for the Shoreline Beach Walk.</li> </ul> <p>DEI UPDATES (Emily)</p> <p>SURVEY ABOUT MONTHLY MEETINGS will be tabled and completed at another meeting</p> <p>YOUTH REPRESENTATIVE POSITION is available.</p> <ul style="list-style-type: none"> <li>• We'll need to advertise for this position, since Akeyla will be graduating. Need 1 or 2 folks to join MRC in the Fall</li> <li>• Emily will be at the Maritime Career Fair and will promote the open positions.</li> <li>• Katie suggested we reach out to the schools before the end of the school year.</li> <li>• Everyone said they would miss Akeyla and thanked her for her work.</li> <li>• Emily suggested that her and Akeyla get together and think of more ideas to contact students.</li> <li>• Carol suggested getting Juniors.</li> <li>• Brenda said that Blue Schools should be included.</li> <li>• Jon Waggoner suggested the Maritime Academy.</li> <li>• Gordon mentioned Chrissy McLean (NW Maritime)</li> <li>• Akeyla talked with Students for Sustainability group at the High School. She wasn't sure how interested they are in marine issues.</li> <li>• Emily said that a good plan would be to circulate info to more schools. A good project for a subcommittee to work on this month.</li> <li>• Carol suggested the Marine Science Center email list. Betsy said it's a volunteer list of older people.</li> <li>• Gordon mentioned a flyer at Ferino's Pizza.</li> </ul>		
PUBLIC COMMENT	<p><b>Public Comments</b> None</p>		
MRC ROUND TABLE/	<p><b>Future Agenda Topics / Speaker Suggestion</b></p>		

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ANNOUNCEMENT S	<ul style="list-style-type: none"> <li>Gordon: James Losee - He used to work for WDFW. He tracks Cutthroat Trout, and Seven Gilled Sharks. He has tracking stations around the Olympic Peninsula. He is very interesting-- would also be a good WBF Speaker. Gordon has his contact info.</li> <li>Brenda – Sewer Outfall update, Steve King. (Steve King presented at the Feb 2024 meeting)</li> <li>Katie said that there won't be time for a speaker at the May meeting, but could be held as a special meeting/presentation if the MRC wanted to hear them speak before June</li> </ul> <p>ANNOUNCEMENTS:</p> <p><b>Clallam MRC Oiled Wildlife training</b> Port Angeles, April 15-16 Counts as a free re-up for your certification</p> <p><b>Sheep Shearing Festival</b> April 12, 2025 11:00 am – 3:00 pm Marrowstone Island</p> <p><b>Marine Science Center</b> June 1<sup>st</sup> Free Crab Molt training How to ID and use the <i>My Coast</i> app Complimentary with Green Crab trapping, but there is also info with identifying Dungeness Crab</p>		
ADJOURNMENT	Meeting was adjourned at 8:02. Next meeting will be May 6th	Jon moved to adjourn, seconded by Emily. Motion passed.	